

**Administering Information Protection and Compliance in Microsoft 365 (SC-400)**

**Course Number:** MOC-SC-400
**Duration:** 4 days

**Overview**

This Microsoft Information Protection Administrator training (SC-400) teaches attendees how to protect information in your Microsoft 365 deployment. This course focuses on data lifecycle management, information protection, and compliance. Students learn how to implement data loss prevention policies and work with sensitive information types, sensitivity labels, data retention policies, Microsoft Purview Message Encryption, audit, eDiscovery, insider risk, and more. This official Microsoft security course prepares students for the [SC-400 exam](https://docs.microsoft.com/en-us/learn/certifications/exams/SC-400) for which every attendee receives a voucher.

**Prerequisites**

All students must have:

* Foundational knowledge of Microsoft security and compliance technologies
* Basic knowledge of information protection concepts
* Understanding of cloud computing concepts
* Understanding of Microsoft 365 products and services

**Materials**

All Microsoft training students receive Microsoft official courseware.

For all Microsoft Official Courses taught in their entirety that have a corresponding certification exam, an exam voucher is included for each participant.

**Software Needed on Each Student PC**

Attendees will not need to install any software on their computer for this class. The class will be conducted in a remote environment that Accelebrate will provide; students will only need a local computer with a web browser and a stable Internet connection. Any recent version of Microsoft Edge, Mozilla Firefox, or Google Chrome will be fine.

**Objectives**

* Identify the solutions that comprise information and data lifecycle management in Microsoft Purview.
* Configure sensitive information types with exact data match-based classification
* Configure Microsoft Purview Message Encryption for end users
* Apply sensitivity labels to Microsoft Teams, Microsoft 365 groups, and SharePoint sites.
* Configure policies in Microsoft Defender for Cloud Apps
* Describe the Data Lifecycle Management configuration process
* Describe the Microsoft Purview Records Management configuration process
* Use content search in the Microsoft Purview compliance portal
* Describe how Microsoft Purview eDiscovery (Premium) builds on eDiscovery (Standard)
* List the enhancements in communication compliance over Office 365 Supervision policies, which it will replace
* Create and manage risk management policies for data overexposure, data transfer, and data minimization
* Approve or deny a Customer Lockbox request
* Work with sensitive information types
* Use sensitivity labels
* Implement data retention policies
* Use Microsoft Purview message encryption
* Prepare for the Microsoft Information Protection Administrator exam (SC-400)

**Outline**

* Introduction to information protection and data lifecycle management in Microsoft Purview
* Classify data for protection and governance
* Create and manage sensitive information types
* Understand Microsoft 365 encryption
* Deploy Microsoft Purview Message Encryption
* Protect the information in Microsoft Purview
* Apply and manage sensitivity labels
* Prevent data loss in Microsoft Purview
* Configure DLP policies for Microsoft Defender for Cloud Apps and Power Platform
* Manage data loss prevention policies and reports in Microsoft 365
* Manage the data lifecycle in Microsoft Purview
* Manage data retention in Microsoft 365 workloads
* Manage records in Microsoft Purview
* Explore compliance in Microsoft 365
* Search for content in the Microsoft Purview compliance portal
* Manage Microsoft Purview eDiscovery (Standard)
* Manage Microsoft Purview eDiscovery (Premium)
* Manage Microsoft Purview Audit (Standard)
* Prepare Microsoft Purview Communication Compliance
* Manage insider risk in Microsoft Purview
* Security Operations Analyst
* Implement Microsoft Purview Information Barriers
* Manage regulatory and privacy requirements with Microsoft Priva
* Implement privileged access management
* Manage Customer Lockbox
* Conclusion