

**Introduction to Adobe Presenter**

**Course Number:** PRE-100
**Duration:** 2 days

**Overview**

Accelebrate's Introduction to Adobe Presenter training teaches attendees how to produce engaging and interactive soft skills e-learning videos and integrate them with Learning Management Systems. This course is current to Presenter 11.

**Prerequisites**

No prior Presenter experience is presumed.

**Materials**

All attendees receive comprehensive, illustrated courseware covering all topics in the course.

**Software Needed on Each Student PC**

* Windows 7 or later with the latest service pack installed
* 8GB RAM
* At least 15GB free hard drive space
* Modern release of Chrome, Firefox, or Microsoft Edge
* Modern release of Adobe Reader (and Adobe Flash Player, if allowed in your organization and you will be outputting SWFs)
* Microsoft PowerPoint 2010 or later with the latest service pack installed
* QuickTime and Adobe Media Encoder 6.0
* Internet access
* Related lab files that Accelebrate provides

**Objectives**

* Add characters, scenes, images, and videos
* Create voiceover scripts
* Record voiceover audio
* Import audio
* Edit audio files
* Publish Presenter projects as HTML5 and PDF
* Prepare and upload content so that it will integrate with Learning Management Systems

**Outline**

* Introduction
* Presenter Basics
	+ The Interface
		- Explore an Existing Presentation
		- Publishing Confidence Check
	+ Characters
		- Insert and Resize a Character
		- Characters Confidence Check
	+ Scenes
		- Create a Scene
		- Characters Confidence Check
* Audio
	+ Voiceover Scripts
		- Add Slides Notes
		- Voiceover Confidence Check
	+ Recording Voiceover Audio
		- Record Voiceover Audio
	+ Importing Audio
		- Import and Review an Audio File
	+ Importing Audio Confidence Check
	+ Editing Audio
		- Add Silence and Delete Audio
		- Control Audio Volume
		- Audio Editing Confidence Check
* Video and Pictures
	+ Slide Video
		- Add a Video to a Slide
		- Edit an Imported Video
		- Videos Confidence Check
	+ Sidebar Video
		- Import a Sidebar Video
	+ Pictures
	+ Import a Picture Onto a Slide
	+ Images Confidence Check
* Interactive E-learning
	+ Interactions
		- Insert a Word Search Interaction
		- Interaction Confidence Check
		- Student Activity: Manage a Slide
	+ Scenario Interactions
		- Create a Scenario Interaction
		- Scenario Confidence Check
		- Create a Hyperlink
* Quizzing
	+ Creating Quizzes
		- Student Activity: Add a Quiz
		- Student Activity: Insert a Graded Question
		- Question Slide Confidence Check
		- Student Activity: Add a Survey Question
* Reporting Data
	+ Preparing a Lesson for an LMS
		- Set Quiz Reporting Options
		- Create a Manifest File
		- Publish a Content Package
		- LMS Confidence Check
	+ Uploading to an LMS
		- Create an Inquisiq LMS Account
		- Create an LMS Course
		- Attach a Lesson to a Course
		- Create an LMS Catalog
		- Attach a Course to a Catalog
		- Test an eLearning Course
* Finishing Touches
	+ Themes
		- Student Activity: Apply a Theme
		- Student Activity: Customize a Theme
		- Themes Confidence Check
	+ Settings
		- Edit the Presentation Settings
		- Add a Presenter
		- Modify Sidebar Presenter Info
	+ Managing Slides
		- Assign a Presenter to Slides
		- Slide Manager Confidence Check
		- Packaging
		- Student Activity: Create a Package
		- Your Final Confidence Check
* Conclusion