

**ITMLE Training**

**Course Number:** ITL-140
**Duration:** 3 days

**Overview**

This IT Management and Leadership Executive (ITMLE) certification training teaches executives how to enhance their current job performance and position themselves to play key roles in business strategies and decision making. This course is fast-moving, highly interactive, and prepares attendees to take the ITMLE exam.

**Prerequisites**

Students should have an IT executive role.

**Materials**

All IT Leadership training attendees receive comprehensive courseware covering all topics in the course.

**Software Needed on Each Student PC**

For in-person deliveries, attendees do not need computers for this course. We will provide full classroom setup instructions that will include seating in small groups, with supplies such as flipcharts, sticky notes, markers, and pens for the attendees and a projector and Internet connection for the instructor's laptop.

Online deliveries for this interactive training will use an online meeting platform (such as Zoom, Webex, GoTo, or Teams) to have face-to-face contact online, including use of breakout rooms for group activities.

**Objectives**

* Build well-developed business skills
* Think like a CIO
* Understand the business of IT
* Possess both tactical and strategic capabilities
* Foster innovation, resiliency, and productivity

**Outline**

* Introduction
* Thinking Like a CIO
	+ Knowledge gathered
	+ Insights gained
	+ Changes in perspective
	+ Actionable items
* IT’s (and Your) Four Roles in the Organization
	+ Observer
	+ Requestor
	+ Implementor
	+ Leader
* Living in a Waterfall, Agile, Wagile World
	+ Methodological differences
	+ Political and leadership issues
	+ Effect of leading-edge technologies
	+ Dealing with distance, time and culture
	+ Communication flash points
	+ Project coordination issues
	+ Job and skill implications
	+ Mixed methodology action plan
* IT as an Agent of Change
	+ IT Drivers of change
	+ Traditional change methodologies
	+ ERICA IT change framework
* IT Strategic Planning and Thinking
	+ Strategic thinking within IT
	+ Organizational thinking
	+ Strategic thinking process
	+ Strategic planning process
* IT and Organizational Productivity
	+ Key productivity concepts
	+ Productivity enablers
	+ Creating an IT productivity culture
	+ Productivity amplifiers
	+ The productivity pyramid
* IT Governance
	+ Governance
	+ Risk management
	+ Compliance
	+ Key governance questions
	+ IT governance best practice
* Fostering IT Innovation
	+ Enablers and drivers of IT Innovation
	+ Design Thinking
	+ Divergent and convergent problem solving
	+ Repurposing your intellectual property
	+ Innovation opportunities within IT
* IT Bench Strength and Resiliency
	+ Building your bench
	+ Formal and informal training
	+ Mentoring your team
* IT Project and Vendor Negotiating
	+ Negotiation styles
	+ Negotiation preparations
	+ Negotiating strategies
	+ Dealing with difficult tactics
* Conclusion