

**Introduction to Adobe Captivate 12 (Captivate 2023)**

**Course Number:** CAP-144  
**Duration:** 2 days

**Overview**

This Introduction to Adobe Captivate training (version 12 released in 2023) teaches attendees how to create attractive and interactive eLearning courses. Attendees learn how to record engaging software demonstrations, interactive training simulations, and professional video demos. By the end of this Captivate course, participants confidently integrate text captions, images, characters, videos, assets, smart shapes, and much more into their projects.

**Prerequisites**

No prior Captivate experience is presumed.

**Materials**

All attendees receive comprehensive, illustrated courseware covering all topics in the course.

**Software Needed on Each Student PC**

* A recent version of Windows or macOS, with at least 8 GB RAM
* Adobe Captivate 2023 or later
* Microsoft Office (especially PowerPoint and Word)
* Web browser
* A headset with microphone (optional but recommended for voice-over work)

**Objectives**

* Create responsive eLearning with Adobe Captivate 12 (Adobe Captivate 2023)
* Master building intricate soft-skills lessons from scratch
* Record high-quality software demonstrations and interactive software training simulations
* Enhance eLearning projects with screen elements such as text, images, and videos
* Work with audio, including recording, importing, and editing voiceover audio
* Create interactive elements like click boxes, buttons, data input boxes, variables, advanced actions, and quizzes
* Make projects eLearning Section 508 compliant with closed captions and accessibility text
* Publish projects as HTML5, ensuring compatibility across various devices from desktops to smartphones

**Outline**

* Introduction
  + Education Through Pictures
  + RoboDemo to Captivate
  + Planning eLearning Projects
  + eLearning Development Phases
  + eLearning Level of Effort
  + Designing Slides in Captivate
  + Fonts and eLearning
  + Exploring and Creating
* The Captivate 12 Interface
  + Explore an Existing Project
  + Preview a Project
  + Previewing Confidence Check
  + Soft Skills eLearning
  + Create a New Project and Add a Background Image
  + Slides Confidence Check
  + Add a Text Block to a Slide
  + Modify a Text Style Preset
  + Text Components Confidence Check
  + Buttons and Themes
  + Buttons Confidence Check
  + Create an Infinite Slide
* Videos, Images, and Audio
  + Insert a Video
  + Videos Confidence Check
  + Insert an Image Grid
  + Images Confidence Check
  + Image Accessibility Text
  + Add Accessibility Text to an Image
  + Image Accessibility Text Confidence Check
  + Importing Audio
  + Import Background Music
  + Background Audio Confidence Check
  + Recording and Replacing Audio
  + Calibrate a Microphone
  + Record Voiceover Audio
  + Generate Text-to-Speech
  + Edit Audio
  + Replace Slide Audio
  + Replace Audio Confidence Check
  + Add Closed Captions to a Video
  + Video Closed Captions Confidence Check
  + Add Closed Captions to Audio
  + Audio Closed Captions Confidence Check
  + Add Slide Accessibility Text
* States, Animations, Timing, and Variables
  + Change Button States
  + Animations
  + Add a Hover Interaction
  + Animations Confidence Check
  + Control Slide and Object Timing
  + System Variables
  + Insert a System Variable
  + User Variables
  + Create a User Variable
  + Add and Format an Input Field
  + Insert a User Variable
  + User-Defined Variables Confidence Check
* Advanced Actions and Quizzing
  + Conditional Actions
  + Create an Object State
  + Create a Conditional Action
  + Set the Quiz Preferences
  + Insert a Multiple Choice Question Slide
  + Edit a Question Slide
  + Quiz Confidence Check
* Publishing
  + TOCs and the Playbar
  + Label Slides
  + Modify the Playbar
  + HTML5 Output
  + Publish as HTML5
  + Publishing LMS-Ready Output
  + Enable LMS Reporting
  + Manifest Files
  + Configure the Manifest File
  + Content Packages
  + Publish a SCORM Content Package
* Software Simulations
  + Rehearse a Screen Recording
  + Review Recording Settings
  + Multi-mode Recordings
  + Review Recording Modes
  + Record a Simulation Using Multiple Modes
* Panning
  + Record a Panning Software Simulation
  + Software Simulation Confidence Check
  + Editing Software Simulations
  + Change the Pointer Appearance
  + Change the Pointer Path
  + Pointer Path Confidence Check
  + Edit Click Box Captions and Presets
  + Failure Caption Confidence Check
* Conclusion