

**BusinessObjects Administration**

**Course Number:** BO-110  
**Duration:** 2 days

**Overview**

This SAP® BusinessObjectsTM Administration Training teaches attendees how to deploy and manage the SAP BusinessObjectsTM Enterprise 4.x application. Attendees learn how to configure the servers via the Central Management ConsoleTM, build a security model, secure objects and applications via Groups and Users, and more.

**Prerequisites**

No prior experience is presumed.

**Materials**

All BusinessObjects training students receive comprehensive courseware.

**Software Needed on Each Student PC**

Class files and instructions for setting them up on your BusinessObjects server are provided. All attendees and the instructor will need access to the server during the training.

**Objectives**

* Install and Deploy BusinessObjects Enterprise 4.x
* Manage all Content within the Enterprise
* Understand and Build Security Model
* Understand Group and Folder Inheritance
* Understand Rights and Inheritance Overrides
* Implement and Test Security Models
* Use Promotion Management
* Secure Universes, Connections and Web Services
* Maintain Authentication

**Outline**

* Enterprise Overview
  + Understanding the Web Tier
  + Understanding the Client Tier
  + Understanding the Management and Storage Tiers
  + Understanding the Processing and Data Tiers
  + What is Server Intelligence
* Installation and Configuration
  + Installing the Enterprise Product
  + What is the Central Management Console
  + Performing Initial Installation Tasks
  + Configuring Servers
  + Testing Configurations
* Developing a Security Model
  + What is a Security Model?
  + Ways to Create/Implement a Security Model
  + What Objects and Application can be secured
  + Understanding how to build a safe, simple and Secure Model
  + Understanding Rights and Inheritance
  + Understanding Access Levels
* Folder Management
  + What folders are and how they are used
  + How to create Folders and Subfolders
  + Adding objects to folders
  + Changing Object Properties
  + Adding/Maintaining Instance Settings
  + Understanding Top-Level Security
* User and Group Management
  + Adding and Deleting Groups
  + Creating Subgroups
  + Adding and Deleting Enterprise Users
  + Adding Users to Groups
* Universe, Connection and Web Services Security
  + How to Secure Connections
  + How to Create Connection Folders and Maintain connection locations
  + How to Secure Universes
  + How to Create Universe Folders and Maintain Universe locations
  + Understanding how Universe Overloads (Security Profiles/Restrictions) affect the Security Model
  + Securing Web Services
* Application Security
  + The Enterprise Applications
  + Understanding Security Rights for Application
  + Granting Security Rights via Group Membership
* Implement and Test Security Model
  + How to Implement Security Model
  + How to Test the Security Implementation in a Step by Step Method
* Using Promotion Manager
  + What Promotion Management
  + How to Use Promotion Management to Export (backup) Information using lcmBIAR files
  + How to Use Promotion Management to Import Information
* Events, Calendars, and Scheduling
  + What Events are and How to Maintain them
  + What Calendars are
  + How to Create and Maintain Calendars
  + How to Schedule Objects from the CMC
  + Using Instance Manager to audit and maintain schedules
* Publications
  + What Publications are
  + Concepts of Publications
  + How to Create and Maintain Publications
* Maintaining Authentication
  + What Authentication is
  + Difference between Authentication and Authorization
  + How to Maintain Enterprise Authentication
  + Other 3
* Class Discussion on Performance Improvements
  + Application Processing Servers
  + What Services utilize APS
  + How to Clone the APS
  + How to Create APS with Separate Specific Services
  + Customizing access to Webi Features
* Conclusion